



## SA SELF STORAGE FORM

**PLEASE PRINT CLEARLY**

**PERSONAL DETAILS: ( All sections required)**

COMPANY NAME	
VAT NUMBER (OPTIONAL)	
SURNAME	
FIRST NAME	
PHYSICAL ADDRESS	
ID NUMBER	
TEL NO (w)	
CELL NO	
E-MAIL ADDRESS	
NEXT OF KIN NAME & RELATIONSHIP	
NEXT OF KIN CONTACT NUMBER / EMAIL	
COMMENCEMENT DATE	

**SELECT THE UNIT YOU WISH TO RENT:**

UNIT SIZE	MONTHLY DEBIT ORDER	MONTHLY EFT
Open Air Parking (18 m <sup>2</sup> )	R550	R715
1.0m x 1.3m (1.3 m <sup>2</sup> )	R195	R253.50
2.0m x 1.3m (2.6 m <sup>2</sup> )	R350	R455
1.5 m x 2.5m (3.75 m <sup>2</sup> )	R450	R585
2.0m x 2.5m (5 m <sup>2</sup> )	R550	R715
3 m x 2.5m (7.5 m <sup>2</sup> )	R785	R1020.50
3.0 m x 3.0 m (9.0 m <sup>2</sup> )	R950	R1235
4m x 2.5m (10 m <sup>2</sup> )	R1050	R1365
4m x 3m (12 m <sup>2</sup> )	R1250	R1625
6m x 2.5m (15 m <sup>2</sup> )	R1395	R1813.50
3m x 6m (18 m <sup>2</sup> )	R1650	R2145
8m x 2.5m (20 m <sup>2</sup> )	R1850	R2405
12m x 2.5m (30 m <sup>2</sup> )	R2600	R3120
Lock – R180 / Lock	YES	NO

- Buy a lock or supply your own
- Rentals are paid via debit order or direct deposit (Rejection or late fees will incur a R150 penalty per week)

**PLEASE NOTE:**

1. **RENTALS ARE PAID IN ADVANCE AND ARE DUE BY THE FIRST DAY OF EACH MONTH**
2. **NOTICE PERIOD FOR CANCELLING THE RENTAL OF THE STORAGE UNIT IS ONE MONTH**
3. **PLEASE ENSURE YOUR NAME AND UNIT NUMBER APPEAR ON THE ELECTRONIC PAYMENTS**

The above information forms part of the Storage Lease Agreement. I have familiarized myself with the terms and conditions of the Storage Lease Agreement (below).

Signed: \_\_\_\_\_

## **STORAGE LEASE AGREEMENT**

### **1. DEFINITIONS:**

- 1.1 "the lessor" shall mean SA SELF STORAGE (JHB) CC.
- 1.2 "the lessee" shall mean the party specified in the Storage Reservation Form.
- 1.3 "the rental" shall mean the monthly charge levied for the hiring of a unit.
- 1.4 "month" shall mean one (1) calendar month.
- 1.5 "unit" shall mean a specific storage unit allocated to the lessee.
- 1.6 "the lease" shall mean this Storage Lease Agreement together with the applicable information in the Storage Reservation Form.
- 1.7 "the initial period" shall mean the amount of days leased (calculated on a daily basis) before the start of a new month.
- 1.8 "the premises" shall mean the premises where the unit is situated.
- 1.9 "the due date" shall mean the 3rd. day of any calendar month.

**2. RECORDAL:** The lessor hereby lets to the lessee, who hereby hires from the lessor, for the period specified in the Storage Reservation Form, the unit(s) on the terms and conditions as set out herein.

**3. DURATION:** The lease shall be in force for the initial period and shall thereafter continue on a monthly basis until terminated by either of the parties as set out in clause 8 below. The lease shall be in force for a minimum period of one (1) month.

### **4. RENTAL, ADMINISTRATIVE CHARGES AND INTEREST ON ARREARS**

- 4.1 The rental is payable monthly in advance on or before the due date in the manner prescribed by the lessor.
- 4.2 The lessor shall not be required to provide the lessee with monthly invoices or statements, unless specifically requested in writing to do so.
- 4.3 After the expiry of the initial period, the lessor shall be entitled to vary the rental payable by giving the lessee no less than one (1) month notice thereof. It is hereby recorded that the rental normally increases at the beginning of each new calendar year.
- 4.4 The rental shall be payable without deduction or set-off.
- 4.5 Interest calculated at 2% per month shall be levied on all arrear rental calculated from the due date to the date of payment.
- 4.6 The lessee will be liable for the lessor's usual administrative charges incurred in the collection of arrear rental.
- 4.7 All payments made pursuant to the lease shall, at the sole discretion of the lessor, be applied to administrative charges, arrear rental, interest or damages.

### **5. UNIT ALLOCATION**

- 5.1 The lessee will be allocated a unit upon payment of the deposit and initial rental.
- 5.2 The allocation of any unit falls within the lessor's sole discretion.

### **6. MAINTENANCE OF THE UNIT AND INSPECTION BY LESSEE**

- 6.1 The lessee shall be responsible for the packing, storage and removal of his/her goods during the currency of the lease and upon termination thereof.
- 6.2 The lessee shall maintain the unit in good order and condition, fair wear and tear excepted.
- 6.3 The lessee shall inspect the inside of his/her unit at regular intervals and immediately report in writing to the lessor the existence of any damage (including possible water leaks) to the unit.
- 6.4 In the event of the possible existence of such damage the lessee will grant the lessor access to his/her unit forthwith to enable the lessor to take the necessary steps to repair, or prevent, the damage.
- 6.5 Should the lessee fail to inspect the unit and/or notify the lessor of any damage; the lessor will not be liable for any damages or injury suffered by the lessee as a result of such damage.

### **7. CANCELLATION AND TERMINATION**

- 7.1 Each party may cancel the lease by giving the other party written notice of one (1) calendar month.
- 7.2 If no such notice has been given, the lease will be deemed to have been renewed for a further month.
- 7.3 Subject to clause 13 below, the lessee shall vacate the unit at the end of the lease and leave the unit in a clean and empty state.

#### **8. ACCESS AND SECURITY**

- 8.1 The lessee shall be responsible for the internal security of the unit and shall keep the unit locked under his/her own lock and key which the lessee shall at all times personally safeguard.
- 8.2 The lessor shall secure entry to and exit from the premises by the provision of security measures at the lessor's sole discretion.
- 8.3 The lessee shall abide by the security procedures initiated by the lessor at the premises from time to time.
- 8.4 The lessor shall be entitled to allow any person, who is in possession of the lessee's personal key, entry to the unit on the assumption that such person enters the unit with the lessee's proper authority.
- 8.5 In the event of the lessee requiring the assistance of the lessor to enter the unit, the lessee shall adhere to the lessor's internal policies and/or procedures as may be in force from time to time.

#### **9. INSURANCE, DANGEROUS AND ILLEGAL GOODS**

- 9.1 The lessee shall not do, or omit to do, anything, or keep in the unit anything, or allow anything to be done, or kept in the unit, of a perishable, flammable or explosive nature, or any toxic waste, radioactive materials, plants or animals, prohibited or unlawfully obtained items, or items which may emit any fumes, smell or odours.
- 9.2 The lessee shall be responsible for the insurance of any items stored in the unit.

#### **10. LIMITATION OF THE LIABILITY OF THE LESSOR**

- 10.1 Additionally to clause 7.5 above, the lessee shall have no right, remedy or claim of any nature against the lessor for any loss, damage (whether general, special or consequential), expense or injury, which may be suffered by the lessee directly or indirectly, irrespective of whether such loss, damage, expense or injury shall have been caused through or as a result of the negligence (excluding recklessness) of the lessor or any of its employees, servants or agents, howsoever arising.
- 10.2 The lessee hereby indemnifies the lessor and holds it harmless against all and any claims arising from the above, including any claims which may arise from the lessee's agents, guests or invitees whilst on the premises.

**11. CESSION AND SUB-LEASE:** The lessee shall not sell, cede, transfer, pledge or otherwise alienate any of his/her rights in terms of the lease, nor shall the lessee sublet the unit, or any portion thereof.

#### **12. BREACH, NON- ACCESS TO UNIT, SALE OF GOODS AND LEGAL CHARGES**

- 12.1 Should the lessee fail to pay the rental on the due date or commit any other breach of the lease, or repudiate the lease, the lessor shall be entitled to cancel the lease without further notice to the lessee and enforce any right against the lessee the lessor may possess in law.
- 12.2 For as long as the lessee remains in arrears with the payment of any rental, administration charges, or interest, the lessee shall not be entitled to enter the premises or access the unit, and the lessor may take reasonable steps to prevent such access. In addition, a late payment fee of **R150** per week will be charged for any overdue amounts, and a fee of **R100** will be applied in respect of any debit orders that are returned unpaid.
- 12.3 In the event of a breach and cancellation as aforesaid, the lessor shall be entitled, upon fourteen (14) days notice to the lessee, to forcibly enter the unit, seize all goods found therein and to dispose of all such goods in settlement of arrear rental, interest, administration charges or damages, with the lessee to be credited with any surplus proceeds of the disposal of the goods. In this regard the lessee hereby pledges to the lessor all the goods stored in the unit as security for its obligations in terms of the lease, the storage of the goods in the unit(s) being regarded as delivery in terms of the pledge.
- 12.4 The lessor shall be entitled to sell the goods by any method reasonably available in the open market (including by way of inviting written tenders on the contents of the unit as a whole) taking into account, amongst other things, the associated costs and/or expenses, lack of storage space and risk of damage to or loss of the goods. In the event of the lessee disputing the reasonableness of the method of sale, or of the extent of the proceeds of the goods so obtained, the onus will be on the lessee to prove the contrary.

12.5 In the event of the lessor being unable to sell the goods at a reasonable and/or economical price, or it remains unsold despite the lessor's reasonable efforts, the lessee authorizes the lessor to destroy the goods, or dispose of it otherwise, at the lessee's expense.

12.6 In the event of any legal proceedings to be instituted by the lessor against the lessee arising from the lease, the lessee shall be liable for the lessor's legal costs, including collection charges, on the scale as between attorney and own client.

### 13. NOTICES

13.1 All notices in terms of the lease shall be sent by electronic email, if an e-mail address has been provided, or pre-paid registered post to the parties' respective chosen addresses.

13.2 Any notice sent by way of pre-paid registered post shall be deemed to have been received within seven (7) days after dispatch thereof.

### 14. CHOSEN ADDRESSES

The parties hereby choose the under mentioned addresses as their respective chosen addresses for purposes of all correspondence, notices and legal process in terms of, or arising from, the lease, namely:

Lessor: 29, 1<sup>st</sup> Road, Linbro Park, Sandton, Johannesburg

Lessee: The physical address as stipulated on the Storage Reservation Form

### 15. GENERAL

15.1 This agreement forms the sole memorial of the lease and supersedes any prior agreement between the parties in respect of the unit(s) specified in the Storage Reservation Form.

15.2 No variation, amendment, or alteration of any term hereof shall be of any force or effect unless reduced to writing and signed by the lessor.

15.3 The lessor shall have the right to amend the terms and conditions hereof from time to time in order to cater for its operational requirements and any such amendment shall become binding on the parties upon notice to the lessee.

15.4 The parties confirm that no representation by any of the parties has been made, not recorded herein, which might have induced the other party into concluding the lease, or agree to any term thereof.

15.5 The lessee/signatory on behalf of the lessee warrants the information of the lessee in the Storage Reservation Form as being true and correct.

**I, THE UNDERSIGNED LESSEE/AUTHORISED SIGNATORY FOR THE LESSEE, HEREBY CONFIRM THAT I HAD SUFFICIENT OPPORTUNITY TO READ THE ABOVE TERMS AND CONDITIONS, FULLY UNDERSTAND IT AND AGREE TO IT.**

SIGNED AT \_\_\_\_\_ ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_

LESSEE (CUSTOMER) / AUTHORISED SIGNATORY  
PRINT NAME IF AUTHORISED SIGNATORY

SIGNED AT \_\_\_\_\_ ON THIS \_\_\_\_\_ DAY OF \_

LESSOR - SA SELF STORAGE (JHB) CC

**Office is CLOSED on weekends and Public holidays**

**Unit Access:**

**Monday – Friday 08H00 – 16H30**

**Saturday 08H00 – 14H00**

**Sunday 08H00 – 12H00**

**Banking Details:**

*Account Name:* SA Self Storage (Jhb) cc

*Bank:* First National Bank (FNB)

*Acc nu* 63114239965

*Branch:* **210554**

*Reference:* **Full name & Unit Number**

DEBIT ORDER FORM



**VAT Reg. #:** 4780218790    **Co. Reg. #:** CK 2005/034278/23  
**Telephone:** 064 555 4077    **Whatsapp:** 064 555 4077  
**Email:** [info@sastorage.co.za](mailto:info@sastorage.co.za)    **Website:** [www.sastorage.co.za](http://www.sastorage.co.za)

<u>Physical Address:</u>  #29 1 <sup>st</sup> Road, Linbro Park  Sandton Johannesburg South Africa	<u>Banking Details:</u> A/C: SA Self Storage (Jhb) Bank: First National Bank Branch: Comm Acc Services Branch Code: 210554 A/C #: 63 114 23 99 65
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**Debit Order Authority**

**PLEASE PRINT (Rejections will incur a administrative penalty - R100)**

**S A Self Storage JHB CC T/A SA Self Storage**

**Authority/Mandate: Paper/Electronic**

Given by (name of Accountholder): \_\_\_\_\_

Address: \_\_\_\_\_

Bank Account Detail \_\_\_\_\_

Bank Name: \_\_\_\_\_

Branch Name and Town: \_\_\_\_\_

Branch Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

Type of Account: Current (cheque) / Savings / Transmission

Date: \_\_\_\_\_

Contact Number: \_\_\_\_\_

To (Name of Beneficiary): \_\_\_\_\_

Address: \_\_\_\_\_

Abbreviated Shortname to be used: **SASELF STO**

Refer to contract reference number \_\_\_\_\_ (“the Contract Reference Number”)

I/We hereby authorise Netcash (Pty) Ltd to issue and deliver payment instructions to your banker for collection against my/our abovementioned account at my/our above mentioned bank on condition that the sum of such payment instructions will not differ from my/our obligations as agreed to in the Contract Reference Number.

The individual payment instructions so authorised must be issued and delivered on the date when the obligation in terms of the Agreement is due and the amount of each individual payment instruction may not differ as agreed to in terms of the Agreement.

The payment instructions so authorised to be issued must carry the Contract Reference Number, included in the said payment instructions, and must be provided to identify the specific contract. The said Contract Reference Number should be added to this form in section E before the issuing of any payment instruction and communicated directly after having been completed.

I /we agree that the first payment instruction will be issued and delivered on \_\_\_\_\_(date) and thereafter regularly on the \_\_\_\_\_ of each month.

If however, the date of the payment instruction falls on a non-processing day (weekend or public holiday) I agree that the payment instruction may be debited against my account on the following business day; or

Subsequent payment instructions will continue to be delivered in terms of this authority until the obligations in terms of the Agreement have been paid or until this authority is cancelled by me/us by giving you notice in writing of not less than the interval (as indicated in the previous clause) and sent by prepaid registered post or delivered to your address indicated above.

**B. MANDATE**

I/we acknowledge that all payment instructions issued by you will be treated by my/our abovementioned bank as if the instructions had been issued by me/ us personally.

**C. CANCELLATION**

I/we agree that although this authority and mandate may be cancelled by me/us, such cancellation will not cancel the Agreement. I/we also understand that I/we cannot reclaim amounts, which have been withdrawn from my/our account (paid) in terms of this authority and mandate if such amounts were legally owing to you.

**D. ASSIGNMENT:**

I/We acknowledge that this authority may be ceded or assigned to a third party if the Agreement is also ceded or assigned to that third party.

Signed ..... on this .....day of.....

.....

SIGNATURE AS USED FOR OPERATING ON THE ACCOUNT

.....

.....

ASSISTED BY

CAPACITY

FOR OFFICE USE

**E. AGREEMENT REFERENCE NUMBER**

THE AGREEMENT REFERENCE NUMBER IS .....USE YOUR SURNAME/UNIT NUMBER